

MONITORING AGREEMENT

The approved applicant shall comply with the following methods of monitoring to ensure compliance with the Rules for Batterers' Intervention Programs:

1. The approved applicant shall allow the Council or Council's Designee, the Tennessee Coalition to End Domestic and Sexual Violence, to perform scheduled or unannounced site visits.
2. The approved applicant shall make available for review to the Council or Council's Designee all records, files, policies, procedures, and any other information relevant to its compliance with the Rules for Batterers' Intervention Programs. As set forth in Rule 0490-1.06 of the Rules for Batterers' Intervention Programs, this includes records, files, and group instruction related to other intervention services established by the approved applicant.
3. The approved applicant shall open up its intervention meetings and make available records, files, and other information relevant to its compliance with the Rules for Batterers' Intervention Programs to the members of the Council or Council Designee whether scheduled or unannounced for the sole purpose of monitoring.
4. The approved applicant shall open up its intervention meetings and make available records, files, and other information relevant to its compliance with the Rules for Batterers' Intervention Programs to the local domestic violence program upon notice for the sole purpose of monitoring.
5. Monitoring shall take place at least once after the Council has certified the program.
6. Information obtained during the monitoring may also be included as a factor in the Council's consideration of an approved applicant's request for re-certification.
7. If a batterers' intervention program has a complaint or grievance in relation to any action taken by the Council regarding the applicant's certification or recertification, the program has fifteen (15) business days to set forth the complaint or grievance in writing to the Council's Designee. The Designee shall submit the grievance or complaint to the Chair of the Council for review and action. If the applicant fails to file the grievance or complaint within the time limits set forth, the right to raise the conflict is waived.
8. Grievances or complaints regarding a Batterer Intervention Program's compliance with the Rules of Batterers' Intervention Programs shall be submitted, in writing, to the Council's Designee. The Designee shall submit the grievance or complaint to the Chair of the Council for review and action. No such grievance or complaint shall be considered by the Council in making its recommendation regarding certification until the program has been notified of the grievance or complaint and been afforded an opportunity to respond.

BIPS Program Representative

Date