**Training Approval Form**

Use this form to apply for Domestic Violence State Coordinating Council (DVSCC) approval of BIP related trainings that you intend to attend/have attended that have not already been DVSCC approved. (If you are hosting a training, please see the Application to Conduct Batterer’s Intervention Program Training form).

Please complete the information in the table below. The training must cover at least one of these four areas:

(1) Training in the Rules for Batterer's Intervention Programs

(2) Group process and intervention techniques

(3) Safety training

(4) Current knowledge about the dynamics of domestic abuse.

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| Name of Staff Member: | | | | | | |
| Training Provider | Date(s) | Name of Training | Training Description | Areas Covered in Training  (see above) | Length of Training (hours) | Type: Webinar, presentation, workshop, etc. |
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In addition to this form, please attach supporting training materials such as:

* Flyers or advertisements of the training
* Training agenda
* Handouts from the training

This form should be submitted before attending the training so that the training is approved by the DVSCC as meeting Certified BIP training standards. The form may be submitted after attending the training but please be aware that if the training is not approved, it will not count towards the yearly Certified BIP training requirements.

The DVSCC meets quarterly, typically at the beginning of March, June, mid-September, and December. Please see: [www.tncoalition.org](http://www.tncoalition.org) for specific meeting dates. To ensure that your request has adequate time to be reviewed, please submit it two weeks before the Council meeting.

Please email this form and the supporting training materials to the DVSCC designee at the Coalition.