

DRAFT

VICTIM NOTIFICATION LETTER

Date:

To:

Dear _____,

This letter is to inform you that (batterer's name) _____ has been enrolled in (program name) _____ Batterer Intervention Program beginning (date) _____. The mission of (BIP) is to _____.

While the goal of (BIP) is to end abusive behavior, it is important to realize the limitations of batterers intervention programs and understand the possibility of continued danger from _____.

Victim safety is the top priority of our program. All batterers sign a contract on day one acknowledging that their confidentiality is limited. Therefore, you have the right to information on the batterer's participation in the program including information regarding the batterer's compliance with the program's rules, the reasons the batterer may have been discharged from the program, and the batterer's fee balance. With this letter we have enclosed information on domestic violence resources and safety planning. I would strongly encourage you to contact (local domestic violence shelter) _____ to discuss a safety plan and learn more about the resources that are available for you.

If you have any questions please don't hesitate to call us.

Sincerely,

(Name of Staff)

(Signature)

(BIP Contact Information)